

# Account Closure Request Form



Bank/Other Financial Institution Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Date \_\_\_\_\_

**To Whom It May Concern:**

I am transferring my account(s) to TopMark Federal Credit Union. Please consider this as an official notice to close my account with you. I understand that I will need to make certain all my checks and automatic debits have cleared before completely closing my account(s). I have already made arrangements to switch any automatic debits and automatic deposits that I have.

**Please let me know if there is anything else I need to provide in order for you to close my account(s). My account number(s) and contact information are listed below:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Account(s) \_\_\_\_\_

Please send a check to me at the address above.

Signature \_\_\_\_\_ Date \_\_\_\_\_



Federally insured by NCUA.